

Title:	NATIONAL PROFESSIONAL OFFICER (CULTURE)
Domain:	Culture
Grade:	NOB
Post Number:	6TZCLT1000RP
Organizational Unit:	UNESCO Dar es Salaam Office
Primary Location:	Dar es Salaam, Tanzania
Recruitment open to:	Only Nationals of Tanzania can apply for the post
Type of contract:	Fixed Term
Annual Salary:	100,312,000 Tanzanian Shillings
Deadline (midnight, Tanzania):	23rd May, 2019

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

Overview of the functions of the post

Under the overall authority of the Assistant Director-General for Culture (ADG/CLT) and the direct supervision of the Head of the UNESCO Dar es Salaam Office, the incumbent will contribute to the design, implementation and coordination of activities carried out under Major Programme IV - Culture in Tanzania in view of supporting the Member State in their efforts to implement the 2030 Agenda for Sustainable Development and the African Union Agenda 2063. The incumbent shall work as part of the interdisciplinary team in the UNESCO Dar es Salaam Office, in collaboration with culture stakeholders, and with technical guidance from Programme Divisions at Headquarters and the Culture Programme Specialist in the Multi-sectoral Regional Office for Eastern Africa in Nairobi. In this context, the incumbent will:

- Contribute to identifying, designing and implementing activities in the field of culture in the country within the framework of the Culture Sector's strategies and priorities, particularly for the promotion, preservation and safeguarding of tangible and intangible heritage, the promotion of creative industries, and the advancement of the linkages between culture and development, to help build the institutional capacity of UNESCO's national/local counterparts and partners. In close cooperation with Headquarters, contribute to intersectoral programmes developed by the Office.
- Contribute to identifying, designing and implementing extra-budgetary projects in collaboration with Culture Partners to reinforce the Regular Programme and ensure the related required fundraising by mobilizing resources and partnerships including providing professional and technical contributions based on research and analysis, with an emphasis on the national perspective and potential.
- Coordinate the implementation of all technical cultural cooperation projects of the Office funded through extra-budgetary resources by monitoring implementation and outputs and ensuring timely implementation consistent with the approved project documentation.
- Maintain close contacts with the concerned national/local authorities and contribute to the development of national cultural policies. In this context, maintain working relations and interact with relevant governmental bodies, cultural institutions, as well as pertinent intergovernmental and non-governmental organizations. Maintain working relations with the concerned Resident Coordinator Office and other UN Agencies, groups and entities.
- Participate in joint programming exercises within the framework of the UN reform, such as Delivering as One, Common Country Assessments/United Nations Development Assistance Frameworks (CCA/UNDAF).

Competencies

A successful candidate will be required to demonstrate the following competencies:

Core Competencies

Accountability
Communication
Teamwork
Innovation
Results focus
Planning and organizing

Knowledge sharing and continuous improvement

For detailed information please consult the **UNESCO Competency Framework**

Required qualifications

Education

- Advanced university degree (Master's or equivalent) in the field of culture, social and human sciences or a related area.

Work Experience

- Minimum of 2 years relevant experience in project implementation in the field of Culture.
- Proven experience in designing and implementing programme and policies in the field of Culture.

Skills and competencies

- Strong analytical, problem solving skills,
- Proven resource mobilization skills,
- knowledge of UNESCO's standard-setting instruments and programmes in the field of cultural heritage,
- Proven ability to draft clearly and concisely,
- Ability to build, maintain and enhance working relations with national/local authorities, cultural institutions and relevant intergovernmental and non-governmental organizations,
- Discretion and maturity of judgement,
- Good IT skill (word processing, spreadsheets, etc.).

Languages

- Excellent knowledge of English or French and very good knowledge of the other language,
- Full proficiency of the official language of the duty station.

Desirable qualifications

Education

- Relevant professional training in the field of culture.

Work Experience

- Work experience in the UN or international organizations.
- Familiarity with the political context of the region.

Languages

- Knowledge of local languages (s) and dialects.

Assessment

An assessment exercise may be used in the evaluation of candidates

How to apply?

To apply, please send your CV together with the motivation cover letter to ao.dar-es-salaam@unesco.org. Please clearly indicate in the subject line of your application message the post title and post number. The deadline for submission is **23rd May, 2019 at midnight (Tanzania)**.

Benefits and entitlements

UNESCO's salaries are paid in local currency. Other benefits include: 30 days annual leave, family allowance, medical insurance and pension plan. More details can be found on the ICSC Website.

Please note that UNESCO is a no-smoking Organization.