



EMPLOYMENT VACANCY

PCI is a non-profit organization dedicated to working with communities globally to empower people to enhance health, end hunger and overcome hardships. With support from United States Department of Agriculture (USDA), and in partnerships with Bunda Town Councils and District Councils of Bunda, Butiama and Musoma in Mara Region, PCI is implementing its Food for Education (FFE) program. The goal of the program is to improve literacy and increased use of health and dietary practices among pre-primary and primary school students. Following successful implementation of FFE I (2010 – 2013) and FFE II (2013 – 2016), PCI Tanzania's Food for Education Program (FFE III) is in its third and final phase of five years (October 2016 – December 2021).

1- DISTRICT SUPPORT OFFICER - BUNDA (1) – WOMEN EMPOWERED PROJECT

Job Summary: The WE Support Officer will lead the implementation of PCI Tanzania's Women Empowered (WE) program first and foremost in Bunda district and support the implementation of the same across PCI Tanzania. The Women Empowered (WE) program is PCI's type of VSL methodology that focuses on social and human capital advancements, with emphasis on women. WE adds on to the traditional VSL methodologies by emphasizing social discussions, rotational leadership and community action. The WE Support Officer, will be based in Bunda district, will work alongside the District's Community Development Department and directly report to the WE Manager.

KEY AREAS OF RESPONSIBILITY:

1. FFE - Form Savings and Lending Groups (80%)

- 1.1 Continuously guide, build the capacity of, and provide technical support to volunteering WE community-based facilitators for program implementation and sustainability;
- 1.2 Work on affiliating WE groups at either villages and wards level to form WE Networks and build their capacity in terms of management, performance and governance
- 1.3 Facilitate implementation of program activities to achieve project objectives in accordance with approved work plans and agreed upon modalities with WE Coordinator
- 1.4 Through WE groups, facilitate the bringing together of communities, local leaders and other stakeholders to participate in all stages of the FFE III program as well as develop community level plans for sustainability
- 1.5 On quarterly basis, and whenever the need arises, supervise collection of WE groups and members' performance data and contribute in the preparation of the quarterly, semi-annual and annual project implementation reports as necessary
- 1.6 Participate in WE program situation analysis, baseline/endpoint surveys, data quality assurance, midterm reviews, final evaluation and studies conducted within the project
- 1.7 Participate in translating training and technical information materials for use at groups and community level
- 1.8 Collect and submit to the Supervisor, a minimum of one success story/best practice story per month
- 1.9 Represent PCI Tanzania in strategic forums at village, wards and district levels sharing with the Supervisor the outcomes of such meetings
- 1.10 Other relevant duties as assigned by WE Coordinator and PCI management respectively

2. WE-GAP/PACE project activities (10%)

- 2.1 Support and participate in a successful rolling out and implementation of WE-GAP/PACE project
- 2.2 Continuously guide and build the capacity of volunteering PACE community-based trainers for the project's successful implementation and sustainability
- 2.3 Provide technical support to volunteering PACE community-based trainers to train WE groups required PACE modules in full and completeness
- 2.4 Facilitate implementation of WE-GAP/PACE project activities to achieve project objectives in accordance with approved work plans and agreed upon modalities with WE Coordinator

3. DreamSave Savings Groups Mobile Technology (10%)

- 3.1 Support and participate in successful development of DreamSave Mobile App
- 3.2 Provide interpretation services for PCI and DreamStart Labs during field visits
- 3.3 Translate interview guides, protocol, prototypes and project other materials
- 3.4 Plan regular visits to pilot groups and be first point of contact for communities, providing timely support to groups the duration of the pilot project
- 3.5 Organize notes and observations from pilot group visits and transfer back to PCI and DSL

Work with PCI Tanzania's IT unit to provide first line of troubleshooting with prototypes

Education:

- University degree in Community Development, Social Sciences, or relevant field
- Postgraduate education in Community Development, Social Sciences, or related field, is an added advantage

Experience & Skills

At least 5 years' experience in community level savings and lending group programming, with a focus on gender sensitive, socio-economic programming in a rural context preferred

1. Familiarity of social-economic environment of Mara region, particularly Musoma, Butiama and Bunda is an added advantage
2. Proven ability to work alongside district councils' officials
3. Proven ability to travel and spend time in rural areas/villages

The position is directly reporting to Project Manager EFFECTS.

HOW TO APPLY:

Please visit our website at www.pciglobal.org and click on the "Careers" link under the About Us tab. This will take you to PCI's Career Portal. Click on the employment opportunities tab and then click on Search Current Openings to find the detailed job requirement and apply for either of these open positions with PCI Tanzania enclosing a detailed CV together with copies of relevant testimonials and cover letter

DEADLINE:

- A first review of candidates will happen after **May 23, 2019 (2 weeks from the date the advert release)**
- PCI is an Equal Opportunity Employer and encourage women to apply.
- Only Successful Candidates will be contacted