

GLOBAL HEALTH SUPPLY CHAIN PROGRAM TECHNICAL ASSISTANCE - TANZANIA

JOB DESCRIPTION

Job Title: Logistics Management Services Advisor

Department/Unit: Capacity Building and Data Use

Location: GHSC TA-TZ project office: Dar es Salaam (1); Dodoma (1)

Reports to: Capacity Building and Data Use Team Lead

OVERVIEW:

The Global Health Supply Chain Program Technical Assistance – Tanzania (GHSC TA-TZ) project, supported by the United States Agency for International Development (USAID), provides expert technical assistance to Tanzania to strengthen country supply chain systems across all health elements, e.g., malaria, family planning (FP), HIV/AIDS, tuberculosis (TB) and maternal, newborn and child health (MNCH) as well as essential medicines and medical supplies. In coordination with in-country and development partners, GHSC TA-TZ assists Government of Tanzania (GoT) health programs by providing strategic planning and implementation assistance; improving the delivery of health commodities to service sites; providing capacity building support to broaden stakeholders' understanding and engagement of the supply chain system; and strengthening enabling environments to improve supply chain performance.

JOB SUMMARY:

The Logistics Management Services (LMS) Advisor will work under the technical guidance of the Capacity Building and Data Use Team Lead, and is focused on building capacity of LMS staff. She/he is dedicated to ensuring that LMS staff have the skills required to enable them to fulfill the scope, functions, and activities of the LMS as described in the updated LMS Charter, and supports the transition of the LMS to GoT. This position will be based at the GHSC TA-TZ project office, either in Dodoma or Dar es Salaam, with occasional travel to zones.

RESPONSIBILITIES:

Responsibilities include, but are not limited to, the following:

- Identify training needs for LMS staff, according to roles and responsibilities as outlined in the LMS Charter, LMS Standard Operating Procedures (SOP) manual, and job descriptions
- Develop approach for ongoing capacity building of LMS staff and related curriculum, tools, job aids, etc.
- Utilize a variety of training methods/approaches: mentoring, OJT, classroom training and e-learning to build the capacity of LMS staff
- Act as a technical resource to LMS staff
- Cultivate leadership and management skills of individuals responsible for managing the LMS, including leadership at PSU, MSD, and Po-RALG.
- Assist in monitoring the performance of the LMS, highlighting areas of improvement, and developing plans to address those areas.
- Update supply chain related SOPs and related training materials as necessary.
- Conduct trainings on technical supply chain topics, consulting skills and administrative topics.
- Assist in transition of LMS to GoT, monitor the progress of transition, highlight obstacles, and develop plans for addressing obstacles
- Ensure GHSC TA-TZ workplan activities around LMS support are completed on time and of high quality, and coordinated across technical teams
- Support the monitoring of the implementation of the LMS workplan
- Document success stories, best practices, and lessons

learned

- Serve as a technical resource for project staff for implementing supply chain improvement strategies and management approaches
- Prepare presentations, participate and/or represent the project in stakeholder meetings.
- Complete and submit in a timely fashion written technical and trip reports.
- Perform other duties as assigned

QUALIFICATIONS:

Applicants for this position should be Tanzanian nationals or lawful residents who possess the following minimum qualifications:

- A qualified Pharmacist, Degree in Supply Chain Management, Public Health, Statistics, or related degree with at least five years of experience in health programs.
- Experience working in Tanzania's public health supply chain.
- Ability to analyze supply chain data, conduct root cause analysis, and prepare quality presentation/reports
- Experience providing supply chain trainings
- Knowledge of various electronic health information systems such as eLMS and E9
- Ability to coach and mentor public sector stakeholders
- Proven strong leadership skills and ability to build strong interpersonal relationships
- Strong analytical and problem-solving skills
- Ability to handle multiple tasks, set priorities and work independently.
- Excellent technical writing and oral presentation skills highly desired
- Excellent written and verbal English
- A proven ability to work as part of a team and to be self-managing
- Knowledge of Microsoft Office, including Word, Excel, and PowerPoint
- Experience working with the Government of Tanzania and other NGOs preferred.
- Previous work experience with USAID-funded projects desirable.

Interested candidates are invited to send their cover letters, Curriculum Vitae with names and contact details of 3 work related references, enclosing certificate copies of relevant education and training.

Submission may be sent to
ghsc.recruitmentz@gmail.com
by 30th April, 2019.

Only candidates meeting the minimum requirements will be contacted. If you have not heard from us within two weeks after the closing date, kindly assume that your application was not successful.

GHSC is an equal opportunity employer.