

GLOBAL HEALTH SUPPLY CHAIN PROGRAM

TECHNICAL ASSISTANCE - TANZANIA

JOB DESCRIPTION

Job Title:	Technical Manager
Department/Unit:	Program Management
Location:	Dar es Salaam (GHSC TA-TZ project office)
Reports to:	Deputy Chief of Party

OVERVIEW:

The Global Health Supply Chain Program Technical Assistance – Tanzania (GHSC TA-TZ) project, supported by the United States Agency for International Development (USAID), provides expert technical assistance to Tanzania to strengthen country supply chain systems across all health elements, e.g., malaria, family planning (FP), HIV/AIDS, tuberculosis (TB) and maternal, newborn and child health (MNCH), and essential medicines. In coordination with in-country and development partners, GHSC TA-TZ assists Government of Tanzania (GoT) by providing strategic planning and implementation assistance; improving the delivery of health commodities to service sites; providing capacity building support to broaden stakeholders' understanding and engagement of the supply chain system; and strengthening enabling environments to improve supply chain performance.

JOB SUMMARY:

The Technical Manager reports directly to the Deputy Chief of Party (DCOP) and is tasked with leading engagement-wide project management and oversight activities. Specific responsibilities include: overseeing schedule, scope, budget, and quality performance/compliance for dozens of activities and work streams, working with team leads and specific work streams to monitor and report their progress against scheduled milestones and outputs, including identifying, tracking and reporting delivery, schedule, and cost risks. The Technical Manager will be a key participant in the annual work planning process and is expected to heavily contribute heavily to the development of annual work plans. Where directed, the Technical Manager will represent the project in stakeholder meetings with government stakeholders and implementing partners including but not limited to major donor organizations. He/she will provide overall management and guidance to the execution of the 2019 Tanzania Health Supply Chain Summit.

RESPONSIBILITIES:

Specific responsibilities will include, but not be limited to, the following:

- Lead team members through the the annual workplanning process and developing the annual work plan
- Monitor and report scope, schedule, and cost performance vs. the work plan as part of a consistent, repeatable approach to engagement-wide project management
- Work closely with team leads and work stream personnel to ensure delivery, schedule, cost, and quality compliance
- Identify, track, and report risks to delivery, schedule, scope, cost, and or quality as part of a consistent approach to engagement-wide risk management; develop and implement plan for addressing those risks
- Identify dependencies between projects, workstreams, and activities including managing and monitoring the performance of one project / work stream team and the degree to which its activities and outputs impact others
- Monitor the performance of personnel against assigned tasks and where applicable discussing with DCOP opportunities to better align resources to specific tasks in order to maximize team potential
- Identify and coordinate STTA needed; review and finalize STTA SOWs as needed
- Review and update workplan implementation progress and share with technical teams; provide inputs to activity concept notes
- Provide technical advice and expertise and serve as a resource for project staff implementing supply chain improvement initiatives
- Lead the activity on the Tanzania Health Supply Chain Summit, working in close collaboration with the Program Officer
- Organize and develop agenda for scheduled technical

meetings, with a focus on the progress of and risks to specific workstream activities

- Support information sharing and knowledge management within and across staff
- Collaborate with MEL Director to track performance, identify performance issues and identify corrective actions.
- Identify lessons learned, best practices, and success stories across the technical work
- Review technical reports and deliverables from team members for scope and quality compliance
- Ensure completed technical deliverables are submitted to USAID.
- Complete and submit timely written technical and trip reports.
- Prepare presentations, participate and/or represent the project in stakeholder meetings.
- Perform other duties as assigned.

QUALIFICATIONS:

Applicants for this position should be Tanzanian nationals or lawful residents who possess the following minimum qualifications:

- Extensive experience overseeing and performing project management activities for large complex consulting engagements, preferably in the health sector
- A qualified Pharmacist, and/or advanced degree in Public Health, Supply Chain, Health Sciences or a related field
- Minimum of five years of experience in private or public sector health, ideally in supply chain operations, with preference given to candidates with prior experience supporting Tanzania's public health supply chain
- Knowledge of health supply chain best practices and trends
- Experience in supporting teams to implement supply chain activities
- Proven strong leadership skills and ability to build strong interpersonal relationships
- Strong analytical and problem-solving skills
- Ability to handle multiple tasks, set priorities and work independently.
- Excellent technical writing and oral presentation skills highly desired.
- Excellent written and verbal English
- A proven ability to work as part of a team and to be self-managing
- Knowledge of Microsoft Office, including Word, Excel, and PowerPoint
- Experience working with the Government of Tanzania and other NGOs preferred.
- Previous work experience with USAID-funded projects desirable
- Ability to travel for an extended period away from duty station to support technical activities

Interested candidates are invited to send their cover letters, Curriculum Vitae with names and contact details of 3 work related references, enclosing certificate copies of relevant education and training.

Submission may be sent to -

ghsc.recruitmenttz@gmail.com by 12th April 2019.

Only candidates meeting the minimum requirements will be contacted. If you have not heard from us within two weeks after the closing date, kindly assume that your application was not successful.

GHSC is an equal opportunity employer.