

VACANCY ANNOUNCEMENT

The Ariel Glaser Pediatric AIDS Healthcare Initiative (AGPAHI) is a non-governmental organisation that plays a pivotal role in complementing the Government of Tanzania's efforts towards the attainment of its development goals. AGPAHI strives to provide quality and integrated HIV/AIDS health services to children and families. AGPAHI supports the provision of high-quality HIV and other health services and ensures that efforts are well-integrated into existing regional and district health systems.

AGPAHI is implementing various projects that are highly demanding and thus the organization is looking for a motivated, result driven, qualified and competent staff to fill the following positions. Please visit our website at www.agpahi.or.tz for detailed job descriptions about the position

Position -	IT Officer.
Location:	Dar es salaam
Direct Reports to:	Support Services Manager

Job Summary

This job purpose of this job is to provide IT technical support to staff through the maintenance of the computer networks/systems of the institution and ensure that they run smoothly. Further, this job is responsible for the provision of technical advice to computer users to ensure that usage of the equipment is in accordance to AGPAHI standards.

Qualifications, Skills and ability

- Bachelor's Degree in Computer Science/Information Technology, Computer Engineering, Software engineering or an equivalent from a recognised institution
- Six (6) years of relevant experience in similar position from a reputable institution
- Advance knowledge of Microsoft Excel and Relational Database Management Systems such as MSQL (Structured Query Language), Postgre SQL, Firebird, Oracle and Apache Derby or any other
- Experience in data integration from various data sources which includes Microsoft excel into other systems;
- An in-depth knowledge in Java, Web designing frameworks, server side scripting and coding;
- Good facilitation skills and ability to deliver training;
- Competency in developing reports;
- Ability to operate in a cross-cultural environment requiring flexibility;
- Ability to use contextualize and solve problems confidently;
- Ability to implement change initiatives;
- Ability to enforce compliance with standards; and
- Ability to correct other people's errors without demotivating them.

JOB TITLE:	Program Officer, Quality Improvement
LOCATION:	Mwanza and Shinyanga
REPORTS TO:	Regional Program Coordinator

The purpose of this job is to provide assistance to supported facilities and CHMTs to develop continuous quality improvement teams, implement quality improvement plans, report and document all quality improvement initiatives.

Qualifications, Skills and ability

- Bachelor's Degree in Medicine, Nursing or Social Sciences from a recognised institution
- Current registration with the Medical Council of Tanganyika or equivalent professional body
- Three (3) years of relevant work experience

Technical Competencies

- Knowledge of national laws and regulations governing paediatric AIDS services and operations;
- Experience working with donor funded organisations requiring community level engagement;
- Knowledge of relevant AGPAHI donor requirements;
- Ability to produce comprehensive reports;
- Proficiency in the use of databases such as Microsoft Access, Epi-Info and analytical software, such as STATA, SPSS, R;
- Skills in operational research;
- Good facilitation skills and ability to deliver training; and
- Discretion with confidential information.
- Ability to gather appropriate information for decision making;
- Ability to openly consult with colleagues;
- Ability to set priorities accordingly;
- Ability to speak up in the face of unreasonable requests;
- Ability to apply new changes; and
- Ability to learn and retain new knowledge.

HOW TO APPLY

Interested candidates should submit a cover letter and CV (not exceeding four pages) and names and contact information of three referees before close of business on **Friday 19th April, 2019** to the Human Resources and Administration Manager, Ariel Glaser Pediatric AIDS Healthcare Initiative, by e-mail to recruitment@agpahi.or.tz. Please mention the title of the position in your email and do not attach any document other than the CV and cover letter.

AGPAHI is an equal opportunity employer, only shortlisted candidates will be contacted.