

## Request for Quotations (RFQ)

**RFQ No. 1767**

**FOR**

### **LEASING OF OFFICE SPACE IN MtwARA**

**Due Date and Time for Receipt of Offers: Wednesday, 28th August, 2019 - 11:00 AM**

Jhpiego (pronounced "ja-pie-go"), is an international non-profit health organization affiliated with the Johns Hopkins University.

For more than 40 years and in over 40 countries, Jhpiego has empowered front-line health workers by designing and implementing effective, low-cost, hands-on solutions to strengthen the delivery of health care services for women and their families. By putting evidence-based health innovations into everyday practice, Jhpiego works to break down barriers to high-quality health care for the world's most vulnerable populations. Jhpiego's focus is on training and support for health care providers-including doctors, nurses, midwives and health educators working in limited-resource settings throughout Africa, Asia, the Middle East, Latin America and the Caribbean.

Jhpiego's program management strategy recognizes the technical complexity and geographical, cultural, socio-economic and political diversity among our programs. We develop global program initiatives and technical interventions that can be adapted for country-specific applications. In support of this field-driven philosophy, Jhpiego uses a decentralized organizational structure that consists of a global "delivery system" designed to implement the entire portfolio of Jhpiego awards with assistance from key technical, programmatic and administrative staff.

Jhpiego Tanzania office hereby invites interested companies/firm/property owners to submit quotations/offers for leasing of office space in Mtwara Town to be used as SAUTI Office for two years on renewable contract basis.

The property should have the following features: -

100 square meter and a reception area. It should also have a shaded car parking area which can accommodate a minimum of 4 vehicles at once, a toilet, a kitchen area, working Air Conditioning unit in each room and a generator with enough KVA to run the ACs and computers. The property/building should also be easily accessible by road throughout the year and should have access to running water and water storage facilities. The building should be fenced, well maintained and in a good condition. Bidders should also submit within their proposals/bids a copy of certificate of occupancy. Proposals submitted should be costed per our requirement and not in square meters. Upon submission of offers, the most responsive bidders will be visited for physical verification.

Interested bidders should provide all the legal documents for the proposed building to be rented. A prospective company/firm/property owner having any question regarding this RFQ shall send an email prior to the due date and time for submission of offers to the following address: [TZ-Jhpiegobids@jhpiego.org](mailto:TZ-Jhpiegobids@jhpiego.org).

All quotation/offers in sealed envelopes or by e-mail, properly filled in, and enclosed in envelopes marked with "RFQ 1767 for Leasing of office space in Mtwara" on top must be delivered to the address given below before **Wednesday 28th August, 2019 at 11:00 AM**. Quotations submitted by email should be sent to the following email address: [TZ-Jhpiegobids@jhpiego.org](mailto:TZ-Jhpiegobids@jhpiego.org).

Jhpiego reserves the right to accept or reject any quotation/offer(s), and to annul the bidding process and reject all quotation/offer(s) at any time prior to contract award, without thereby incurring any liability to companies/firm/property owners. Jhpiego is under no obligation to accept the lowest quotation/offer (s).

Late quotation/offer(s), quotation/offer(s) not received shall not be accepted for evaluation irrespective of the circumstances.

Offers must be delivered on or before the due date to: [TZ-Jhpiegobids@jhpiego.org](mailto:TZ-Jhpiegobids@jhpiego.org) or

**Country Director,  
Jhpiego Tanzania.**

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