

REQUEST FOR EXPRESSION OF INTEREST: PROVISION OF FACILITY BRANDING AND INTERIOR BRAND STYLING SERVICES FOR EACOP LTD. REFERENCE NO. 00000338

East African Crude Oil Pipeline ("EACOP LTD") invites experienced and reputable companies to express their interest in provision of facility branding and interior styling services to the (EACOP) project offices.

The EACOP Project involves the construction and operation of an underground and cross-border pipeline to transport crude oil for export to international markets. The pipeline will run from Kabaale, Hoima District in Uganda to the Chongoleani peninsula near Tanga in Tanzania. The length of the pipeline is 1,443 km, of which 296km will be in Uganda and 1,147 km in Tanzania.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

The East African Crude Oil Pipeline (EACOP) is seeking a qualified Facility branding and interior Brand Styling services EACOP Ltd. EACOP runs operations in various regions and shall have offices in the Regions of which it operates. Therefore, EACOP Ltd require Branding and Interior Brand Styling Services for the EACOP offices located in Dar es Salaam and regional offices in Tanga, Dodoma, Singida, Kahama and Bukoba.

The Vendor:

- Be responsible for recommending designs of office branding, which includes wall graphics, signage, and other branding elements.
- Recommend and provide samples of materials used for the branding, ensuring that they are of high quality and are environmentally friendly.
- Be responsible for the implementation of the branding, ensuring that it is done in a timely and efficient manner.
- Shall provide a dedicated qualified project manager who will be responsible for the management of the project, ensuring that it is completed within the agreed timeframe and budget.
- Shall provide a maintenance plan for the branding elements, ensuring that they are kept in good condition throughout their lifespan.
- Shall adhere to all health and safety regulations during the implementation of the branding.
- Shall provide a detailed budget for the project, outlining all costs associated with the design, implementation, and maintenance of the branding.
- Should have an in-house design team to create and correct branding designs and layouts.
- Should be able to work with EACOP Brand guidelines and incorporate the required message and information.
- Should have a rigorous quality control process in place to ensure the branding elements meets EACOP standards and specifications.
- Should have a commitment to environmental sustainability and should use eco-friendly printing materials and processes.

MINIMUM REQUIREMENTS:

Companies or organizations expressing their interest are invited to document their request with:

- Proof of technical capacity such as equipment, facilities, and team composition.
- Proven experience of working in major projects with high demand for Branding.
- Certificate of Incorporation and BRELA search and Business License
- Proof of registration with the Tanzania Revenue Authority (TRA) and Tax Clearance Certificate for the latest year available.
- Proof of Registration with the EWURA Local Supplier Service Provider (LSSP) database or an approved application at the time of submission of the response to this expression of interest is strongly recommended.
- Compliance with Local Content Regulations, 2017 and Local Company definition.
- Experience, performance, and capacity in delivering the Scope of Services outlined above in Tanzania, in compliance with national and international standards.
- Profile of key personnel to be involved in the project including personal certifications as necessary and level of qualifications, and experience and capacity to deliver the required services.
- Financial capacity to deliver the services required including submission of financial accounts for the past three years.
- Evidence of a QHSE Management system, organization, and process in compliance with applicable Local and Industry standards for similar works.
- Proof of Anti-corruption, Anti-bribery, Compliance and Human Rights policies.

Companies which have the ability, capacity, and resources to implement the activities listed above should express their interest by sending together with the documents stated in the above section through an email to procurement.tz@eacop.com, (max. email size **20Mb**) on or before **17:00** hours East African Time (EAT) on or before **1st September 2023**. Email object shall be: **00000338-Provision of Facility branding and interior Brand styling services.**

Statements of EO should be no more than ten (10) to twenty (20) pages long.

All Expression of Interests should be submitted in English language.

Note: EACOP LTD will review and assess the documents provided by companies that have expressed interest in accordance with this EO and conduct evaluations based on internal criteria to determine which companies will be included in the list of pre-qualified companies. Only the pre-qualified companies will receive, by signing a Non-Disclosure Agreement (NDA), an invitation to bid as a continuation of the call for tender process. EACOP LTD reserves the right at its sole discretion to make the decision to select or reject a company and maintain its decision without having to give reasons to the company concerned.

REQUEST FOR EXPRESSION OF INTEREST: PROVISION OF LARGE-SCALE PRINTING AND BRANDED PRODUCTS SERVICES FOR EACOP LTD. REFERENCE NO. 00000337

East African Crude Oil Pipeline (EACOP) LTD ("EACOP LTD") invites experienced and reputable companies to express their interest in provision of large-scale printing, and branded products services to the EACOP project in Tanzania.

The EACOP Project involves the construction and operation of an underground and cross-border pipeline to transport crude oil for export to international markets. The pipeline will run from Kabaale, Hoima District in Uganda to the Chongoleani peninsula near Tanga in Tanzania. The length of the pipeline is 1,443 km, of which 296km will be in Uganda and 1,147 km in Tanzania.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES:

The East African Crude Oil Pipeline (EACOP) is seeking a qualified Printing Vendor to provide high-quality printing services for various printing materials. EACOP Ltd, runs operations on various regions in Tanzania with regional offices and with its operations EACOP requires various Printing services for its office and regional engagement activities and supply of the branded products. Therefore, EACOP Ltd require printing service and branded services for EACOP LTD.

The Vendor:

- Must be capable of providing high quality printing services for large-scale printing projects. this includes, but is not limited to printing of banners, brochures, posters, flyers, stickers, signages and other promotional materials.
- Must be able to provide a range of materials to choose from including papers, vinyl, fabric, and other materials as per the demand.
- Must have an in-house design team to create, correct and layout artworks for printing.
- Must be able to work as per EACOP brand guidelines and incorporate the required message and information.
- Must have a rigorous quality control process in place to ensure that, the printed materials meet EACOP standards and specifications.
- Must be capable of delivering finished products to multiple locations as required by EACOP.
- Will be responsible for replacement of breakages of any printed materials particularly before, during and after a reasonable period after delivery.
- EACOP may place an order for printing beyond office hours and holidays for which no additional payment will be made to the vendor.
- Shall supply items strictly as per EACOP requirements, EACOP shall reserve the right to return any non-conformant printed items delivered and without paying any associated costs.
- Should have a commitment to sustainability and should use eco-friendly printing materials and process.
- Must be able to package the finished product in accordance with EACOP health and safety guidelines.

MINIMUM REQUIREMENTS:

Companies or organizations expressing their interest are invited to document their request with:

- Proof of technical capacity such as equipment, facilities, and team composition (photos)
- Proven experience of working in major projects with high demand for Branding.
- Ability to install or manage logistics of distribution along the pipeline corridor where required, specifically in Kagera, Geita, Tabora, Shinyanga, Singida, Dodoma, Manyara and Tanga
- Business License.
- Certificate of Incorporation and BRELA search
- Proof of registration with the Tanzania Revenue Authority (TRA) and Tax Clearance Certificate for the latest year available.
- Proof of Registration with the EWURA Local Supplier Service Provider (LSSP) database or an approved application at the time of submission of the response to this expression of interest is strongly recommended.
- Compliance with Local Content Regulations, 2017 and Local Company definition.
- Profile of key personnel to be involved in the project including personal certifications as necessary and level of qualifications, experience, and capacity to deliver the required services.
- Financial capacity to deliver the services required including submission of financial accounts for the past three years.
- Evidence of a QHSE Management system, organization, and process in compliance with applicable Local and Industry standards for similar works.
- Proof of Anti-corruption, Anti-bribery, Compliance, and Human Rights policies.

Companies which have the ability, capacity, and resources to implement the activities listed above should express their interest by sending together with the documents stated in the above section through an email to procurement.tz@eacop.com, (max. email size **20Mb**) on or **before 17:00** hours East African Time (EAT) on or before **1st September 2023**. Email object shall be: **00000337-Provision of large-scale printing and Branded products Services.**

Statements of EOI should be no more than ten (10) to twenty (20) pages long.
All Expression of Interests should be submitted in English Language.

Note: EACOP LTD will review and assess the documents provided by companies that have expressed interest in accordance with this EOI and conduct evaluations based on internal criteria to determine which companies will be included in the list of pre-qualified companies. Only the pre-qualified companies will receive, by signing a Non-Disclosure Agreement (NDA), an invitation to bid as a continuation of the call for tender process. EACOP LTD reserves the right at its sole discretion to make the decision to select or reject a company and maintain its decision without having to give reasons to the company concerned.