

**TENDER NO. THPS/F01/08/2019 – 2020.**

**INVITATION FOR QUOTATION FOR PROVISION OF STAFF MEDICAL INSURANCE & VEHICLES INSURANCE.**

**Tanzania Health Promotion Support, (THPS)** is an NGO established under non-governmental organization act No. 24 of 2002. It works in partnership with the Ministry of Health, Community Development, Gender, Elderly and Children (MoHCDGEC). With funding support from PEPFAR, through CDC Tanzania, and Global Fund. THPS main goal is to ensure accessible high quality health care services to Tanzanian's through establishment and strengthening of comprehensive family focused HIV/AIDS Prevention, Care and Treatment services including PMTCT/early infant diagnosis, TB/HIV integration, palliative care and adherence and psychosocial support.

Tanzania Health Promotion Support has set aside funds for the operations of the Organization during Financial Year 2019/2020, it is intended that part of the proceeds of the funds will be applied to cover eligible payments under the contracts. Now intends to identify and enlist reputable and registered suppliers and service providers to enter in contracts for provision of Staff Health Insurance and Vehicles Insurance.

1. Tanzania Health Promotion Support (THPS) now invites sealed tenders from eligible vendors to provide both Staff Medical Insurance and Vehicle Insurance in two different sealed envelopes for the period of 2019/2020.
2. Interested bidders will be required to submit their competitive bids in two different separate bids in plain Wax seal or tender sticker seal without any mark except the address of the Procuring entity.
3. All bids will be deposited in the Tender Box at the reception desk of Tanzania Health Promotion Support (THPS) – Head office Located at third floor at **Coco Plaza Building**. The deadline for bids submission will be on **Tuesday 13th August 2019** not later than 2:00Pm followed by Public tender opening in the presence of bidders' representatives who choose to attend the opening ceremony which will be held at **THPS Conference room at 3:00Pm**. All bids must be registered in our tender register before dropping it in our tender box. Bids not received timely and not opened in the public bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.
4. All quotes must be in Tanzania Shillings and no tender fee will be charged for this invitation to bid. All tenders in one original and one copy, properly filled and enclosed in plain wax sealed or tender sticker sealed envelopes (Not indicating bidder's name) stating clearly the lot number name of services and address to.

**The Executive Director  
Tanzania Health Promotion Support,  
3rd Floor, Coco Plaza Building, Plot No. 254,  
Toure Drive, Masaki.  
P.O. Box 32605, Dar es Salaam. Tanzania**

5. Note that the organization is not bound to accept the lowest, highest or any tender.
6. The evaluation of bids will be conducted as per Tanzania Health Promotion Support (THPS) Procurement Guidelines.

Tanzania Health Promotion Support (THPS) provides equal opportunity to all bidders

**SPECIFICATIONS**

**Lot 1. Provision of Medical Insurance.**

Tanzania Health Promotion Support desires to use the services rendered by the Service provider to provide Medical Insurance to THPS staff located in Dar es Salaam, Kigoma, Morogoro, Mtwara, Mwanza, Shinyanga, Mara, Arusha, Dodoma, Singida, Manyara, Pwani, Tanga, Arusha, Mbeya and Simiyu on Credit account basis.

**Scope of the work:**

- I. Service provider should provide available options/categories of service and indicate price and benefits available in each category.
- II. The medical insurance cover will include Principle, Spouse and not more than 4 children
- III. Expected number of people to be covered is 401 and service provider should provide quotes per person
  - Adult (204)
  - Children (197)

IV. The service Provider should mention the geographic Area/coverage of their services and indicate list of Hospitals and pharmacy contracted.

V. The service provider should show clearly the coverage and limit of the following.

- Inpatient & Day Care treatment
- Out Patient Treatment
- Maternity
- Optometry
- Dental treatment
- Rescue and Evacuation
- Fast tracking services
- Other benefits

**Lot 2. Provision of motor vehicle insurance.**

Tanzania Health Promotion Support is desirous of engaging the Service Provider to provide Vehicle insurance cover for THPS fleet.

**The list of motor vehicle are listed below.**

S/N	TYPE	DESCRIPTION
1	Toyota Rav 4	DFP 8365
2	Toyota L/C Hardtop	DFPA 819
3	Nissan Patrol	DFP 5604
4	Toyota L/C Hardtop	DFPA 820
5	Toyota L/C Hardtop	DFPA 822
6	Toyota L/C Hardtop	DFP 2000
7	Toyota L/C Hardtop	DFP 5564
8	Toyota L/C Hardtop	DFPA 9879
9	Nissan Patrol	DFP 5808
10	Toyota L/C Hardtop	DFPA 1999
11	Toyota L/C Hardtop	DFPA 1997
12	Toyota L/C Hardtop	DFPA 3291
13	Toyota L/C Hardtop	DFPA 821
14	Toyota L/C Hardtop	DFPA 7012
15	Toyota L/C Hardtop	DFPA 7013
16	Toyota L/C Hardtop	DFPA 2200