



**INVITATION FOR BIDS (IFB)
FOR
Supply of Desktop Computers**

Tender No. IE/037/2018-19/HQ/G/01/Lot 1

Date: 16th May 2019

1. This Invitation for Bids follows a General Procurement Notice that appeared in the Daily and Mwananchi Newspapers of 11th June 2018.
2. The Universal Communications Service Access Fund (UCSAF) during the Financial Year 2018/2019, has set aside funds for procurement of ICT items. It is intended that part of the proceeds of the funds will be used to cover eligible payments under the contract for the Supply of 1325 Desktop Computers for School Connectivity Project.
3. UCSAF now invites sealed bids from eligible Suppliers for Supply of 1325 Desktop Computers for School Connectivity Project.
4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures stipulated in the Public Procurement Act, 2011 as amended in 2016 and the Public Procurement Regulations, 2016, G.N. 333 and is open to all Bidders as defined in the Regulations.
5. Bidding documents may be purchased at the Office of the Secretary of the Tender Board, Universal Communications Service Access Fund, The University of Dodoma (UDOM), Old Computer Lab building, 2nd Floor in Dodoma, Tanzania between 09:00 am and 04:00 pm excluding weekends and public holidays at the same address or through a telephone contact +255-26-2965771 or e-mail address: ceo@ucsaf.go.tz, for a non-refundable fee of TZS 200,000/=.
6. Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to Chief Executive Officer, Universal Communications Service Access Fund. Interested bidders may obtain further information and inspect the Bidding Document between 09:00 am and 04:00 pm excluding weekends and public holidays or through a telephone contact +255-26-2965771.
7. A complete set of Bidding Document in English will be obtained upon submission of a written application to the address given above in Paragraph 5.
8. Bids must be accompanied by a Bid Securing Declaration in the acceptable form as provided in the Bidding document.
9. Bids in ONE original plus TWO copies properly filled in, and enclosed in plain envelopes must be addressed and delivered to the address provided in paragraph 5 above at or before 02:00 PM local hours on **Thursday, 30th May 2019**. The outer cover shall be clearly marked **"TENDER FOR SUPPLY OF 1325 DESKTOP COMPUTERS TO THE UNIVERSAL COMMUNICATIONS SERVICE ACCESS FUND."** Bids will be opened promptly thereafter in public and in the presence of Bidders' representatives who choose to attend in the opening at the UCSAF Conference Room, 2nd Floor, UDOM, Old Computer Lab building, 2nd Floor in Dodoma, Tanzania.
10. Late bids, portion of bids, electronic bids, and bids not received, bids not opened at the bid opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**Chief Executive Officer
Universal Communications Service Access Fund,
P.O. Box 1957,
Dodoma,
Tanzania.**